

Susquehanna County Auditors



31 Lake Avenue, Montrose, PA 18801

Bob DeLuca

Rick Ainey

Stephanie Sojka-Reisch

570.278.4600

June 24, 2024

Dear Fellow County Auditors,

The Susquehanna County Auditors would like to invite you to attend the 61st Annual Conference of the Pennsylvania State Association of County Auditors. This year's conference will be held at the Susquehanna County Public Safety Building at 210 Public Way, New Milford PA from October 6 to October 9, 2024. Lodging will be at the Holiday Inn Express, Gibson at 1561 Oliver Road, New Milford PA. The two facilities are separated by 0.6 miles, on opposite sides of State Route 848 but we don't recommend walking between facilities. There's ample parking at each facility if you wish to drive, or county buses will be available for your use.

Registration will be held on Sunday October 6 from 3:00 p.m. to 5:00 p.m. at the hotel. Please refer to the information contained within for reservation instructions. Please be sure to bring your county's exemption certificate from PA sales tax and/or room tax. A credit card authorization form is included in this information. Please note that the room block will be held until August 21 and then released. Reservations made at the hotel after August 21, if available, may be at regular rack rates.

Registration for the conference is \$200 per auditor and checks must be made payable to PSACA and mailed to Association Treasurer Holly Falkosky, 267 Heinbaugh Lane, McConnellsburg, PA 17233 by August 21.

The Complete Meal Package is \$200 per auditor or guest or \$75 if a guest is attending the banquet only. Those checks should be made payable to PSACA Annual Conference and mailed by August 21, 2024 to *ATTN Bob DeLuca, Susquehanna County Auditors, PO Box 218, Montrose PA 18801*. Lunch and dinner on Monday and Tuesday are included in the complete meal package. A full hot breakfast will be provided by the hotel each morning from 6:30 a.m. to 9:30 a.m. for guests of the hotel.

If you're looking for place for dinner on your own on Sunday night, try Bingham's at exit 211, Denny's at exit 219, Penn Can Diner at exit 217, or Tedeschi's or Dobb's at exit 230.

We look forward to having you join us in Susquehanna County! If you have any questions, please feel free to email rdeluca@susqco.com or call 570 278 4600 extension 4010, or extension 4012 for Rick Ainey, or extension 4011 for Stephanie Sojka-Reisch.

The conference agenda is still under development and will be sent to you ahead of time directly from PSACA.

We look forward to seeing you in October,

Rick Ainey
Bob DeLuca
Stephanie Sojka-Reisch
Susquehanna County Auditors

Meetings and instruction will be held at the

Susquehanna County Public Safety Building
210 Public Way
New Milford PA 18834

The Public Safety Building is approximately 0.6 miles from the hotel. You may drive between locations (there's plenty of parking at each) or use the buses which will be provided. We don't recommend walking between the two locations.

On Monday night, you'll be entertained at a world premiere dinner show. The show is a comedy about a bumbling private investigator and written by Susquehanna County's own Deputy Treasurer Wes Campbell.

Dinner on Monday will be an Italian theme featuring a pasta bar and some delectable desserts provided by Darrow Catering at the Reimel Event Centre at 158 Church Street, Montrose PA (on your way into the venue, look up and see the Susquehanna County Courthouse standing at the top of the avenue). The venue is approximately 15 miles from the hotel and you may drive if you wish, or take the buses provided by the County. Luna Wines will be on hand to provide a variety of wine selections (cash bar) or you may BYO adult beverages.

Tuesday Night's Banquet will be held at The Barn at Red Rock, locally famous for their meats. The buffet menu will include Brisket, Pork, and Catfish in addition to salt potatoes, baked beans, and coleslaw. Pies for dessert will be provided by Bingham's Family Restaurant, known for their desserts.

The Barn at Red Rock has a Brewer's License from the Pennsylvania LCB and may sell only the beer that is brewed there. For any other adult beverages, please feel free to BYOB.

For more information on Red Rock, check their website here: <https://www.eatredrockbbq.com>. The Barn at Red Rock is approximately 12 miles north of the hotel, one mile off Interstate 81, located at 33288 SR 171, Susquehanna PA. Parking at the barn is limited, so we encourage you to use the county buses. We encourage you to "dress down" for this event. Denim and flannel are welcome. It's a country theme and remember, dinner is in a barn (but you won't need your barn boots)!

Meal package #1 (lunch and dinner on Monday and Tuesday) is \$200

Meal package #2 (banquet only on Tuesday) is \$75.

Please fill out the accompanying registrations indicating your choice.

Checks for the meal plans should be made payable to: PSACA 2024 CONFERENCE and mailed to:

ATTN BOB DELUCA
SUSQUEHANNA COUNTY AUDITORS
PO BOX 218
MONTROSE PA 18801

Hotel and Attendance Info

Hotel: Holiday Inn Express
1561 Oliver Road, Exit 219 @ I-81
New Milford PA 18834

Phone 570.465.5544
Fax 570.465.4411

Website: <https://hiexpress.com/Gibson>

There will be a mix of rooms available (2 Queen bedded rooms and King rooms)

PA State Auditors Convention block and rate has been confirmed

The Holiday Inn Express, Gibson @ 1561 Oliver Rd. New Milford, PA has secured a maximum of 50 rooms for each date of:

Sunday, October 6th, 2024 through Tuesday, October 8th, 2024 (with a check out date of Wednesday, October 9th)

at a rate of \$164.00 per night plus 9% tax, unless a PA tax exempt form is provided.

Check in is at 3:00pm and hotel personnel will do their best to accommodate early arrivals for our IHG Rewards Members, however this is not guaranteed.

The earliest that guests can arrive with an early arrival request (being a Member) is at 1:30 pm.

Guests will have until **August 21st, 2024** to make reservations directly with the hotel.
After this date, any unreserved rooms will be released.

To book rooms, call 570-465-5544
and mention the PA State Auditors Convention and date to receive the discounted rate.

All rooms that are booked must be confirmed with a credit card.

If a guest needs to cancel their room, they must do so *the day prior to arrival* by 3:00 pm to avoid any charges to their credit cards.

A full hot breakfast is provided by the hotel from 6:30 a.m. to 9:30 a.m. each day.
The hotel has an indoor heated pool, fitness center and guest laundry facilities. All rooms have a small refrigerator and microwave.

A credit card authorization form is on the back of this sheet.

Credit Card Authorization Form

Please provide all information as indicated below to ensure prompt and accurate processing of your application. We also ask that you **attach a photocopy of the front and back of the credit card** (please make legible), along with your **driver's license** before submission. Once completed, please fax to number (570) 465-4411. *Thank you!*

Card Holder Information

Name (as it appears on the credit card): _____

Card Type: ☐ Visa ☐ MasterCard ☐ Discover ☐ American Express ☐ JCB

Account Type: ☐ Individual

☐ Corporate/Company Name: _____

Account Number: _____ Exp. Date: ____/____/____

Billing Address: _____

City, State, Zip: _____

Phone Number: _____ FAX or Alt. Number: _____

Relationship to Card Holder: ☐ Friend ☐ Relative ☐ Business Associate ☐ Other

Guest Information

Guest Name(s): _____

OR Select the Following: ☐ ALL EMPLOYEES/ASSOCIATES

Reservation Confirmation Number(s): _____

Arrival Date(s): _____ Departure Date(s): _____

OR Select the Following: ☐ KEEP THIS AUTHORIZATION ON FILE (for re-use over the next 6 months)

Rate Information and Approval Charges

Room Rate(s): _____ (Exclusive of 6% Sales and 3% Room Rental Tax)

All Charges ☐ Room + Tax ☐ Telephone (Long Distance) ☐ Other: _____ ☐

I hereby authorize the Holiday Inn Express of New Milford, PA to collect payment from the credit card listed above for all charges as indicated in the Rate Information and Approval Charges section of this form. I also certify that I am the authorized signer of the credit card and that all the information I have provided is complete and accurate.

Card Holder Name (Please Print): _____

Card Holder Signature: _____ Date: ____/____/____

Interstate 81 – Exit 219

1561 Oliver Road, New Milford, PA 18834

☎: 570.465.5544 📠: 570.465.4411

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June 24, 2024

PSACA Conference 2024

Meal Package

Please return your payment no later than August 21, 2024

Checks should be made payable to PSACA Annual Conference and mailed to

Bob DeLuca

Susquehanna County Auditor

PO Box 218

Montrose PA 18801

County: _____

Auditor Attending _____ Meal Package # _____

Guest (if applicable) _____ Meal Package# _____

Auditor Attending _____ Meal Package # _____

Guest (if applicable) _____ Meal Package# _____

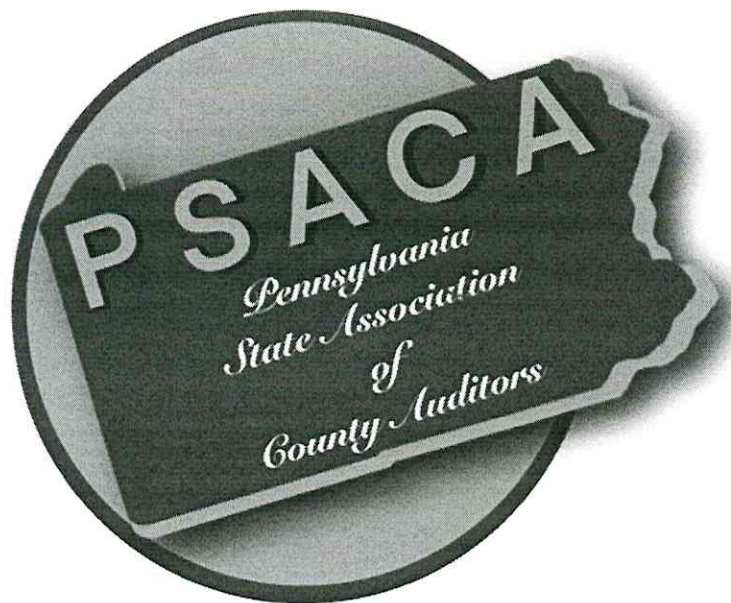
Auditor Attending _____ Meal Package # _____

Guest (if applicable) _____ Meal Package# _____

Meal package #1 (Auditor or Guest) (for lunch and dinner on Monday and Tuesday) is \$200

Meal package #2 (Tuesday evening Banquet Only) is \$75

Total Amount Enclosed \$ _____



June 24, 2024

PSACA Annual Conference 2024
Registration

Please return no later than August 21, 2024

Checks should be made payable to PSACA and mailed to

Holly Falkosky
267 Heinbaugh Lane
McConnellsburg PA 17233

County _____

Auditor Attending _____ New? _____ Retiring? _____

Auditor Attending _____ New? _____ Retiring? _____

Auditor Attending _____ New? _____ Retiring? _____

Guest Attending _____

Registration per auditor \$200

Registration per guest \$50

_____ # attending @ \$200 = \$ _____

_____ # attending @ \$50 = \$ _____

TOTAL ENCLOSED \$ _____