

PSACA SPRING TRAINING MINUTES
HAMPTON INN, STATE COLLEGE, PA
MAY 18, 2026

Monday, May 18, 2026, at 1:07 pm President Bob Deluca (Susquehanna) called the spring training meeting to order.

Secretary Gail Sebring (Pike) took roll call. Auditors from Bradford, Crawford, Forest, Fulton, Huntingdon, Indiana, Jefferson, Juniata, Pike, Potter, Somerset, Sullivan, Susquehanna, Union, Venango, Warren, Wayne & Wyoming counties were present.

Bob mentioned executive board openings for Vice-President and 1 member-at-large. Anyone interested should see Laura Cunningham. (Ashley will move up to President.)

Spring training topic was how to prepare the DCED report. Each auditor was asked to bring their own county single audit and last year's DCED report to see where the numbers are extracted. Tom Foran spoke on how to do the DCED report. Bob Deluca pulled up the Maher-Duessel Power Point presentation from a previous convention to give a visual presentation to follow.

It was mentioned that the DCED report is due July 1 but can be completed within 10 months past the due date (by May 1 the following year).

Mike Williams is a good DCED contact, if there are questions about completing the report. Gail will email Mike's information to all the auditors along with the Power Point presentation.

Motion to adjourn training meeting 1st – Donna Gemberling (Union) 2nd – Todd Grater (Bradford)

Submitted by PSACA secretary, Gail Sebring